

**NORTH EAST TOWNSHIP PLANNING COMMISSION**  
**December 1, 2025**  
**Minutes**

Present: Vern, Char, Matt, LeAnn, Dennis and Jay.

Call to Order: Vern called the meeting to order at 7:00 PM.

Minutes: The minutes of the November 3, 2025 meeting were reviewed. Char motioned for approval, Matt seconded, approved.

Old Business: None

New Business: Amanda Steenek presented a subdivision plan for parcel 37-011-018.0-021.00 and parcel 37-011-018.0-023.00 on Dewey Road north of SR 5. She and her brother wanted to assure that each had a minimum of 10 acres to maintain their Clean and Green status. A slight shift in the property line is proposed to give all grapes to the northern parcel. There were no issues with her proposal. Vern advised her that the plan has to go to the County for approval; then she must come back to the PC for final review and approval, before going to the Supervisors for approval. Dennis motioned for approval, Char seconded. Approved. **Preliminary R-2**

Variances: None

Discussions: An alternate is needed to replace Kirk, plus a person is needed for the Zoning Board of Appeals. Suggestions to Jay are welcome. All five PC members agreed to stay on another year.

Walk-ins/Other items: None

Adjournment: Matt motioned to adjourn.

*Charlene Kerr*

Charlene M. Kerr, AICP

Secretary